

ENG 215  
Introduction to Creative Writing  
Dr. Adam Abraham  
Spring 2024 (Block 8)

## FINAL SUBMISSION

DUE: Wednesday 8 May by 4:30 pm  
Email to [aabraham@cornellcollege.edu](mailto:aabraham@cornellcollege.edu)  
Submit as an attachment in Microsoft Word or pdf form  
In the subject line write "FINAL SUBMISSION"

Instead of a final examination, each student will generate a final submission. This serves as the culmination of the creative writing course.

Each student will submit revised versions of two of the major assignments (poem, personal essay, short story). Do not submit more than two. Do not submit a new piece of writing in place of any of the above. The final submission should represent clear and thoughtful revisions of previously submitted work. If you believe that any one of your assignments is perfect and cannot be improved by human hands, then do not include it in the final submission. Include work that you have revised and improved.

The final submission should be composed of three elements, in this order:

- A cover letter.
- Revision no. 1 (poem, personal essay, or short story).
- Revision no. 2 (poem, personal essay, or short story).

All of these elements should be combined into a single document (Microsoft Word or pdf). Do not worry about creating continuous page numbers or running heads. (Only the short story, if submitted, requires page numbers.) As before, follow the assignment sheet for the relevant project (poem, personal essay, or short story).

A late final submission will lose three points (10 percent of the score). Recall that any student work submitted after 8 May will receive a score of zero.

## COVER LETTER

Write the letter in the form of a letter. At the top, write “Dear Dr. Abraham:” and conclude with “Sincerely,” followed by your name.

Like any piece of writing, the cover letter will benefit from a sound structure. Write in multiple paragraphs (not one long paragraph). You might try a three-paragraph structure:

PARAGRAPH 1. Describe your experience this block in Introduction to Creative Writing. What did you learn that you expected to learn? What did you learn that you did not expect to learn? Describe yourself as a learner and a writer. What was your journey from start to finish?

PARAGRAPH 2. Introduce the first of the two revised pieces. What were your original goals when you wrote this piece? What were you trying to accomplish? What form, if any, did you have in mind (sonnet, first-person narration, and so on)? Then: what kind of feedback did you get on this piece (from the instructor and/or students)? How did you address those issues in this final submission? What has changed?

PARAGRAPH 3. Introduce the second of the two revised pieces. What were your original goals when you wrote this piece? What were you trying to accomplish? What form, if any, did you have in mind (sonnet, first-person narration, and so on)? Then: what kind of feedback did you get on this piece (from the instructor and/or students)? How did you address those issues in this final submission? What has changed?

Make sure to write in prose. Do not offer a numbered list or bullet points. Write sentences and paragraphs. Do not mechanically answer the questions stated above. (Those questions are meant to prompt your thinking, not limit it.)

Write no less than one page, no more than two pages.

## REQUIREMENTS

- Use a normal, 12-point font, with serifs, such as Times or Times New Roman.
- Double-space EVERY LINE. Double-space is not single-space or space-and-one-half.  
In Microsoft Word, you should select “2.0.”
- Write in multiple paragraphs. Indent each new paragraph. Do no skip lines.
- Follow the conventions of edited American English unless there is a good reason not to. When in doubt, consult *The Chicago Manual of Style*.
- In the upper-left corner of the FIRST PAGE, include the following information:

Your Name

ENG 215

Date

Final Submission

## GRADING

The final submission is worth 30 points, which is 30 percent of your final grade. Unlike the previous assignments, this one will be evaluated and scored. Each submission will be judged in six categories:

- Overall quality of the work submitted.
- The level of completeness (according to this assignment sheet and the previous ones).
- Demonstration of craft topics taught over the block.
- Responsiveness to instructor and/or student criticism. (That is: did you listen?)
- Professionalism (copy that looks ready to publish, with a lack of obvious errors).
- Cover letter (as described above).

In each category, you will get a score from 1 (lowest) to 5 (highest). If you would like to see the breakdown of your score, please request by email. If you want more guidance, feel free to discuss in class or set an appointment with the instructor.